



# Department of Government Buildings

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May 2013





# Objectives

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- Provide an update on work performed from May 2012 thru April 2013
- Provide an update on projects to date

# Department of Government Buildings



- The department provides building and yard maintenance for 48 departments
  - The department cuts and grooms approximately 36 acres of grounds weekly which does not include the monthly work orders
  - 1404 Work Orders Completed



# Department of Government Buildings

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Work and assist with departments on various occasions and special projects:

- Assist Recreation With Fourth of July Festivities
- Assist EOC with Drills
- Ribbon Cuttings, Ground Breakings
- National Day of Prayer, Relay For Life, Blood Drives etc.



# Department of Government Buildings



## ■ Projects Completed

- Remodeled Assessor's, D.A.'s and Clerk of Court's offices.
- Record Retention Center
- Number 5 Air Handle Unit

## ■ Projects in Progress

- Courthouse Wind Retrofit Grant
- Courthouse Security
- East Bank Coroner's Office Relocation



# Project Completed

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## Assessor and Clerk of Court Remodel

- General Government Buildings Department assisted in the demolition and reinstallation of the new front counter of the Assessor's Office.
- The old storage room was remodeled into a new office.
- Clerk of Court front counters installed.
- Clerk of Court now has handicap accessible counter



# Project Completed

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## District Attorney Counter Remodel

- Countertop remodeled for front entrance.









**LANCE MARINO**  
**CLERK OF COURT**







CEPTIONIST





**ST. CHARLES PARISH DISTRICT ATTORNEY**  
**JOEL CHAISSON**



# Project Completed

## ■ HVAC Equipment Retrofit

- The project replaced and relocated the cooling tower to the roof
- Installed the new Energy Recovery Unit to pre-process the ventilation air before it comes into the building which is typically 60%  $\pm$  more efficient
- The project cost was 551,938.00 and 353,000.00 was covered by the Energy Efficiency and Conservation Block Grant Program

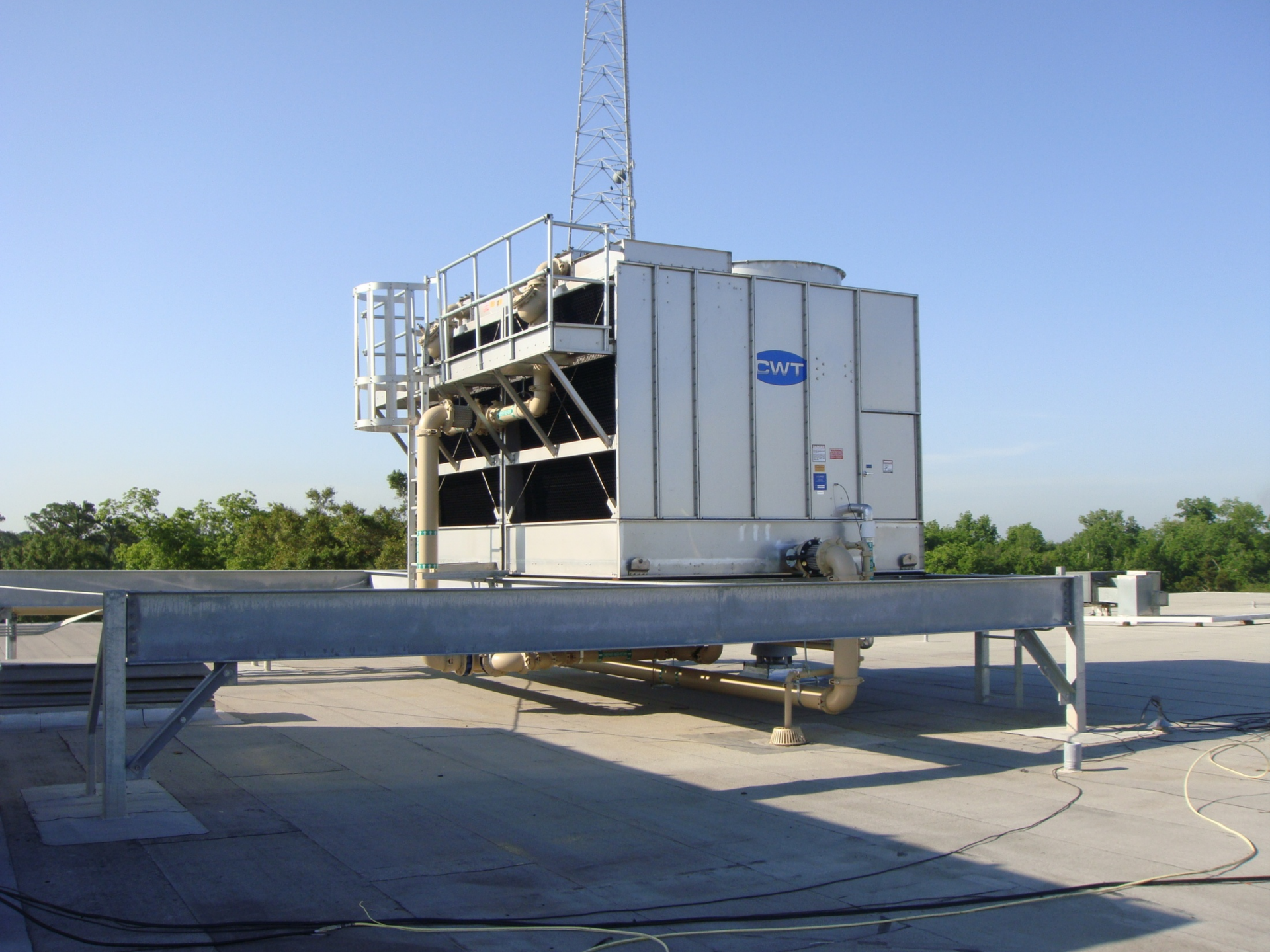


















# Project Completed

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## ■ Records Retention Center

- Now holds Council Records, Registrar of Voters, Assessor's Office and Clerk of Court Records
- Approximately 8000 square feet
- General Government Buildings Department assisted in storing 2100 boxes of files for Clerk of Court
- Shelving supplied and erected by General Government Buildings Department.









99-0657  
99-0693

#2  
0021

#2

#309  
00-0511 - 00-0565  
BANKERS BOX

#309  
00-0511 - 00-0565  
BANKERS BOX

#311  
00-0610

#323  
BANKERS BOX

#323

#365  
04-0346 - 04-0

#365  
04-0346 - 0  
BANKERS BOX

#337

99-0159  
99-0208









40601-  
40945

39421-  
39470

3446  
37870

5086-  
51197

51726-  
5806

53802-  
54148

55584  
53001

54126



# Project in Progress

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- Courthouse Window Retrofit Grant
  - Project will replace the windows on east, west, and south sides of the Courthouse
  - Will be replaced with impact resistance glass to help protect the building during storms
  - FEMA has awarded the grant of 253,883.00 with an estimated cost of 345,000.00
  - Council has passed the ordinance to accept the grant and funding.





# Project in Progress

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- Courthouse Security
  - Updating Courthouse security
  - Working with the Courthouse security team
  - Installation of Security Cameras is on going
  - Installation of new locks is on going
  - Installation of locks on 2<sup>nd</sup> floor by D.A. and Finance on the 1<sup>st</sup> floor.